

PERSONAL PROTECTIVE EQUIPMENT

1 Have risk assessments been carried out for all tasks which involve the use of PPE to ascertain whether higher risk control options would be more suitable?

YES

NO

DO YOU KNOW?

Do you know how to conduct a 'risk assessment'? If not, see **Appendix F**
Do you know what personal protective equipment (PPE) is? Do you know what risk controls measures are?
If not see **Appendix N**

ACTION RECOMMENDED

Identify all tasks which involve the wearing of PPE and conduct risk assessments for each one to ascertain whether higher risk control options are more suitable.

2 Have risk assessment along with the higher control options been documented and kept?

YES

NO

Ensure the risk assessments along with the higher control options are documented and kept.

3 Has the workplace developed documented procedures for the wearing of PPE?

YES

NO

Do you know what the procedures are for PPE? If not, see **Appendix N** for an example.

Ensure the workplace has documented procedures for wearing PPE

4 Are policies and procedures included in the induction process?

YES

NO

Ensure policies and procedures are included in the induction process.

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5 Do employees who wear PPE receive training on the wearing of the PPE?

YES

NO

Ensure employees who wear PPE receive training on the wearing of the PPE

6 Are training records kept and maintained for all employees who receive training in the wearing of PPE?

YES

NO

Ensure training records are kept and maintained for all employees who receive training in the wearing of PPE

7 Are signs posted in a conspicuous locations at the workplace wherever it is necessary to use PPE?

YES

NO

Ensure signs are posted in conspicuous locations at the workplace wherever it is necessary to use PPE

8 Is PPE stored in a clean and fully operational condition to maintain its effective operation?

YES

NO

Ensure PPE is stored in a clean and fully operational condition in order to continue to maintain its effective operation

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